

WESTCHESTER LIBRARY ASSOCIATION
Minutes of the Board of Directors Meeting
Ossining Public Library
December 12, 2013

Present:

Mary Ayers, Ann-Marie Cutul, Ed Falcone, Debbie Fletcher, Alexandra Gaete, Dan Glauber, Maxine Grandison, Martha Iwan, Bonnie Katz, Kathleen Mannino, Leah Massar, Donna Pesce, Maureen Petry, Srivalli Rao, Sara Rodgers, Sharon Rothman, and John Torres

Excused:

Tim Baird, Z. M. Baird, Pam Berger, Valerie Herman, Terry Kirchner, Towanda Mathurin, and Augusta Turner

The meeting came to order at 10:20. Motion (Rothman/Gaete) to approve the Minutes from November 14, 2013, passed with two corrections.

President's Report:

- Katz announced that WLS and METRO will contribute \$500 each for both the Mid-Winter and Annual Conference which adds up to \$2000 total.
- Registration has begun for Mid-Winter, and nineteen people have registered so far. Katz has to let the Catering representative know the number of attendants by December 20.
- Katz would like to see a panel of professional speakers for the Annual Conference.

Treasurer's Report:

- Falcone reported that as of November 30, 2013, WLA had \$7,728.08 in the Checking Account and \$27,272.13 in the Savings Account with a combined balance of \$35,000.21.

Membership Report:

- Rao reported that there are 26 WLA members so far for 2014. She will send out another membership renewal by the end of this week. Katz will have access to the membership list while Rao is on vacation.

Web Administration Committee:

- Glauber has made a few corrections to the Mid-Winter Conference registration flyer. He will post links to recent articles dealing with online courses from *Library Journal* and *The New York Times*.

Reference Section:

- Ayers reported that all three speakers have been confirmed for the Mid-Winter Conference. Tom Mackey is giving a presentation on Distance Learning tomorrow and will adapt it for the Conference. Based on his experience from last year, Glauber suggested a car service as the best mode of transportation for the keynote speaker. Falcone paid the driver with a credit card when the speaker was leaving the Gateway Center.

Youth Services Section:

- Fletcher announced that the Mock Awards program will be held January 16, 2014, at the White Plains Public Library, 6 - 8:45 P.M. Committee members are also discussing potential speakers and programs for the Annual Conference.

Public Relations Committee:

- Gaete will make a "Save the Date" flyer for the Annual Conference to be handed out at Mid-Winter.

Legislation Committee:

- Pesce mentioned that NYSIgN (New York State Intergenerational Network), which is a coalition of coalitions, is meeting to plan an intergenerational event sometime in May. She has been asked to compile a list of existing intergenerational programs. Please email her if you know of a library that offers this type of program, as well as the contact person.

Professional Development Committee:

- Rothman has revised the WLA Award application documents and created a flyer for distribution. Glauber will post them on the WLA home page, Rao will email them to members, and Rothman will bring copies of the flyer to the Mid-Winter Conference. Katz will ask Reznick to include them in the next Constant Contact Newsletter.
- Rothman also reported that she attended a meeting of the Special Libraries Association. Board members discussed the different programs SLA offers and suggested that we work with the association on a joint program.

Vendor Committee:

- Iwan has been in touch with several new potential vendors. She asked Gaete to create a "Save the Date" flyer for the vendors which she could email them. She emphasized the importance of the vendors knowing well in advance the date of the next Annual Conference.

Library Directory Committee:

- Glauber and Rodgers have divided the responsibilities. Rodgers has received the old database from Thornton.

Mid-Winter Conference:

- Katz reported that the speaker test team is all set. She will buy labels. Cutul will bring the banner and markers. Cutul and Iwan will be registrars. Katz will contact Reznick about the New York State Department of Education Certification documents.

2014 Annual Conference:

Panel and speakers:

- Katz would like to see a panel of professional speakers rather than an author panel. She will contact Rebekkah Smith Aldrich as a potential speaker and approach Robin Osborne, previously of WLS, to be a moderator. Petry and Massar have potential speakers in mind, as well as Ayers. Glauber emphasized the need to determine the scope of the topic for

the panelists. He also noted that they should receive any questions ahead of time. The Conference Committee will confer and work out the details.

Raffle:

- Board members agreed that the Raffle format should stay the same as last year.

Poster Sessions:

- Glauber suggested we omit poster sessions as they were poorly attended last year.

Schedule:

- The keynote speaker, Carla Harris, can only give her address 10-11 A.M. Board members agreed to have one set of workshops before and one set after the address. The panel will be in the afternoon after lunch.

The School and Public Library Cooperation Award

- Katz would like to see this award be given out again and urges Board members to forward their suggestions.

The meeting adjourned (Rothman/Mannino) at 12:10 P.M.

Respectfully submitted by Ann-Marie Cutul

Upcoming Meetings:

Monday, January 6, 2014, Mid-Winter Conference at the Gateway Center, W.C.C.

Snow date January 13, 2014

Thursday, February 13, 2014, at the Warner Library, Tarrytown

Thursday, March 13, 2014, at the White Plains Public Library

Thursday, April 10, 2014, at the Mount Kisco Public Library